

Additional Equipment

The Citadel has a wide selection of additional equipment that you may wish to add to your event. Please note that not all equipment may be suitable or available for all venues. The Citadel Rentals Manager and Technical Director of Rentals would be happy to discuss options with you.

6' Rectangular Tables or 42" High Cruiser Table - \$20 + GST each	Coat Rack (w/25 hangers) - \$20 + GST each
Whiteboard w/markers (max. 2 available) - \$45 + GST each	Display Easels (max. 5 available) - \$15 + GST each
Grey Folding Chairs (max. 100 available) - \$2 + GST each	Padded folding chairs (max. 20 available) - \$5 + GST each
Metal archway with white drape (1 only) - \$250 + GST	Wedding arbour (white) - \$100 + GST
Spandex Cruiser Table cover (black or white, max. 6 available) \$20 + GST each	Table Skirts for 6' Rectangular tables (black only, max. 10 available) - \$15 + GST each
Linens for 6' Rectangular Tables (black or white only) - \$5 + GST each	Roll up projector screen - \$50 + GST
Lectern with Hard Wired microphone - \$75 + GST each	Short Throw Projector & screen (1 only) - \$150 + GST
55" LCD TV with Rolling Cart - \$175 + GST or 2 for \$300 + GST	10' x 17' screen & large format projector (1 only)- \$850 + GST
Wireless microphones (handheld or lapel) - \$100 + GST each	Grand Piano (freshly tuned) - \$300 + GST
Upright Piano (freshly tuned) - \$200 + GST	Hard Wired Shaw High Speed Internet - \$150 + GST

Additional Staffing Available

For all ticketed events, FOH and Box Office staff are included. Additional Front of House Staff, Box Office Staff, Porter and Staffed Coat Check are \$25+ GST per hour at a minimum of four hours for each additional staff member.

Table Linens

The Citadel is happy to arrange linens for your event at a 15 per cent service charge. Please contact your Rentals Manager to receive a quote.

Table Linen Sizing Chart (10 assorted colours)

Table Size	¼ to ½ Table Length Overhang	½ to ¾ Table Length Overhang	Floor Length Overhang	Seating Per Person
8' X 30" Rectangular	60" X 120" Rectangular	N/A	90" X 156" Rectangular 30" X 96" Spandex	8 - 10

6' X 30" Rectangular	60" X 90" Rectangular	N/A	90" X 132" Rectangular 30" X 72" Spandex	6 – 8
4' X 30" Rectangular	84" X 84" Square	60" X 90" Rectangular	Table Skirting	4
4' Round	N/A	90" Round	108" Round Table Skirting	4
5' Round	N/A	84" X 84" Square	120" Round 60" Spandex	6 – 8
6' Round	84" X 84" Square	120" Round	132" Round	8 – 10
30" Round Cocktail Table (30" High)	54" X 54" Square (Not recommended)	N/A	84" X 84" Square 90" Round	4
30" Round Cocktail Table (42" High)	54" X 54" Square 90" Round (Not recommended)	84" X 84" Square	Cocktail Spandex 120" Round	4 - Standing